

Cornwall NHS Procurement Service
Carlyon House
Royal Cornwall Hospital
Truro
Cornwall
TR1 3LJ

Dear Supplier,

Royal Cornwall Hospitals NHS Trust use the MIA System to manage and verify all commercial suppliers (including but not limited to MedTech and pharmaceutical representatives, service engineers, clinical trainers and couriers) visiting anywhere within our hospital sites.

Therefore, we require all visiting commercial suppliers to **any** department or team within our hospitals to:

- Wear their MIA badge while on site.
- Ensure that they have pre-registered their visits through the MIA Appointment Booking System **at least 48 hours in advance**, unless called for urgent cases. Please be aware that signal issues on site may limit or restrict access and advice is to pre-register before arrival.
- Upon arrival, go to the main Reception desk and check-in using the MIA App or by scanning the MIA QR poster displayed.

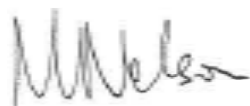
Please be aware we implement a 'no card, no appointment, no entry' policy for all suppliers including couriers delivering or collecting stock.

We would also like to confirm to all suppliers that our credentialling requirements are a Standard DBS and a Hep B inoculation for visits to areas where clinically invasive procedures take place.

For queries about the MIA System, contact MIA directly on help@miaweb.co.uk or [01732 920 900](tel:01732 920 900).

Your cooperation is appreciated and contributes to safe, partnership working.

Kind regards,



Melissa Nelson MCIPS
Head of Clinical Procurement