

Dear Supplier Company,

We are writing to confirm that **University Hospitals Bristol and Weston NHS Foundation Trust and North Bristol NHS Trust** use the MIA System to manage and verify **all** commercial suppliers (including but not limited to **MedTech and Pharmaceutical Representatives, Service Engineers, Clinical Trainers and couriers**) visiting anywhere within hospital sites.

With immediate effect we will require all visiting commercial suppliers to **Weston Hospital Theatres** to:

- Wear their MIA Badge whilst on site.
- Ensure that they have pre-registered their visits through the MIA Appointment Booking System at least 48 hours in advance, unless called for urgent cases. Please be aware that signal issues on site may limit or restrict access so advice is to pre-register before arrival.
- Upon arrival, present yourself to Main Theatre Reception and check-in using the MIA App by either scanning the MIA QR Poster displayed or checking in through the app.

To confirm we are enforcing a '**No Card, No Appointment, No Entry**' policy for all suppliers including couriers delivering or collecting stock.

For queries about the MIA System, contact MIA directly at [help@miaweb.co.uk](mailto:help@miaweb.co.uk) or [01732 920 900](tel:01732 920 900).

We would also like to take this opportunity to remind ALL suppliers that BWPC are rolling out the SAP Ariba sourcing and procurement software. Please ensure that you are registered with this service, you can register for free at <https://supplier.ariba.com> – for any queries or assistance regarding this please contact [SupplierEnablement@nbt.nhs.uk](mailto:SupplierEnablement@nbt.nhs.uk).

Your cooperation is appreciated and contributes to a more efficient partnership.

Kind regards,

Bristol and Weston NHS Purchasing Consortium